

**JOB OPPORTUNITY
CINCINNATI METROPOLITAN HOUSING AUTHORITY**

JOB TITLE: LAUNDRY ATTENDANT	
MINIMUM SALARY: \$7.45 / hourly	
DEPARTMENT: Housing Management	SECTION: Stanley Rowe - Building A
HOURS OF WORK: 8:00 a.m. to 2:00 p.m. Monday - Friday	BARGAINING UNIT: AFSCME
POSTING DATE: December 5, 2011	APPLICATION DEADLINE: December 12, 2011

SUBMIT APPLICATIONS TO: Department of Human Resources
Cincinnati Metropolitan Housing Authority
16 West Central Parkway
Cincinnati, Ohio 45202

SCOPE: This position is responsible for the smooth, efficient operation of the Laundromats at each housing development.

ESSENTIAL FUNCTIONS: include, but are not limited to:

- Count money and tokens at the start and end of each shift. Promptly notify supervisor of any discrepancies.
- Keep washers and dryers clean. Notify customers of obligation to clean out washers after use.
- Notify vendor maintenance representative of any equipment malfunctions.
- Maintain a clean laundry room. Sweep and mop floor as needed, but at least once toward the end of each shift. Clean and mop restrooms during each shift, and ensure that restrooms supplies are stocked appropriately.

MINIMUM QUALIFICATIONS:

- Must be able to add, subtract, multiply, and divide.
- Demonstrated ability to do moderate physical labor, as necessary to mop, sweep, bend, stoop, etc.
- Demonstrated interest in assisting customers.
- Ability to create a friendly, cooperative atmosphere in the laundry facility.

OTHER: As a condition of employment at CMHA, you must agree to and pass a drug screen test and criminal background check.

NOTE: Primary consideration will be given to residents of CMHA housing.

Equal Opportunity Employer/Equal Housing Opportunities