



Landlords must have a history of HQS compliance through CMHA to qualify for use of this Repair Self-Certification. CMHA will verify the completeness of all repairs by a "Special Inspection" within 30 days of the initial due date for the repairs. **This is not an extension on the due date and the reinspection of the unit can occur at any time after receiving this certification.**

Our signatures below certify that we have read, understood, and agree to the terms of this form, that all repairs have been made for the inspection listed on the top of this form and that the unit listed above does comply with the HQS requirements of CMHA. Both owner/manager and tenant must sign this form.

We understand that making false statements, committing fraud, misrepresentation or providing false information of any kind may be grounds for termination of participation for both the tenant and landlord. We further understand that making false statements, committing fraud, misrepresentation or providing false information is punishable under state and federal law.

\_\_\_\_\_  
*Signature of Owner/Manager*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Tenant*

\_\_\_\_\_  
*Date*

**THE FOLLOWING REPAIRS MUST BE COMPLETED WITHIN 24 HOURS, AND THIS SELF-CERTIFICATION FORM MUST BE FAXED OR BROUGHT TO THE INSPECTORS OFFICE WITHIN THE SAME 24 HOUR PERIOD.**

- Inoperable smoke detectors.**  
There must be a working smoke detector on each level (excluding NON-USED attic space). When there are bedrooms on a level, the smoke detector should be in the hallway central to all bedrooms.  
*TENANT OR OWNER*
- Natural gas leak.** *TENANT OR OWNER*
- Inadequate heat supply.** *TENANT OR OWNER*
- Broken or missing outlet plates(s) or light switch plate(s).** *TENANT OR OWNER*
- Disconnected utilities: gas, electric, or water.** *TENANT OR OWNER*
- Non-working GFCI (Ground Fault Circuit Interrupter) outlets.**  
These outlets are usually in kitchens, bathrooms and on the exterior of units. They must trip as intended and reset. *TENANT OR OWNER*
- Gas stove burners or oven do not light from the pilot light.** *TENANT OR OWNER*
- Open junction boxes, electrical components with missing knock-out plugs, breaker boxes with open slots** (must be permanently repaired, tape covering the hole is not HQS compliant).  
*TENANT OR OWNER*
- Electrical disconnect boxes or tier boxes with exposed wiring behind a hinged or openable cover must be locked off from tenant access.** *TENANT OR OWNER*
- Main sewer line stoppage.** *TENANT OR OWNER*